



Fort Frances Power Corporation
Position Description

POSITION TITLE: Casual Labourer Summer Student
GENERAL SUPERVISOR: Manager of Operations
EMPLOYEE GROUP: Non-union
DATE: April 2026

POSITION SUMMARY:

The Casual Labourer reports directly to the Manager of Operations. Supervision and direction is also provided by the Line Crew. Responsibilities include maintaining and up keeping buildings and premises owned by the Corporation, as well as assisting the Line Crew with the construction, operation and maintenance of the electrical distribution system and substation.

The position is full-time and temporary in nature, consisting of forty (40) hour Monday to Friday work weeks, with a maximum allowed work term of six-months.

DUTIES AND RESPONSIBILITIES: (The following set out the principal functions of the job, but are not considered to be a detailed description of all work requirements.)

- Maintaining and Up Keeping Buildings and Premises
 - Cutting grass, weed eating, raking, painting, sweeping, washing fleet vehicles
- Assisting Line Crew with the construction, operation and maintenance of the electrical distribution system and substation:
 - Landscaping construction sites, material pickup/delivery, operating small tools, setup/dismantling of construction site, general assistance to the line crew as required.
- Expectations
 - Deals with the public in a courteous manner regarding safety, the Corporation's policies and procedures, maintenance of service, and disconnection of service
 - Performs scheduled and unscheduled overtime, as required.
 - Understands the workers' and employers' responsibilities according to the definition in the Occupational Health & Safety Act.
 - Ensures the safety of co-workers and the public through safe and proper use of equipment and by following all pertinent safety rules, regulation, and procedures.
 - Responsible for following all applicable safety legislation, rules, regulations, work procedures and the Corporation's health and safety policies and procedures.
 - Performs such other related duties as may be assigned

MANDATORY QUALIFICATIONS

- Must possess a valid Class G Drivers License with a clean abstract
- Must be in good health and able to work outdoors in all summer elements
- Must be actively enrolled in Post Secondary Institution (Verification of Enrollment required)
 - Preference given to students enrolled in an electrical-related field of study

SKILLS & COMPETENCIES:

- Must have a proven mechanical aptitude, with the ability to safely operate small tools such as lawn mowers, weed-eaters, chain saws, drills, etc.
- Must have good reading comprehension and written skills.
- Must have good customer relations and teamwork skills with a commitment to continuous improvement.
- Must have excellent interpersonal and communication skills.
- Must have a demonstrated commitment to safety with a proven safety record and be competent within the meaning of the Occupational Health & Safety Act.
- Must be physically able to meet the job's physical and work environment requirements.
- Must have an ability and willingness to work outdoors in all types of weather conditions.